

## Silver Birch Ranch Summer Camper!

We look forward to serving you during your session of camp at Silver Birch Ranch for our theme, *The Hidden Realm!*



Here's some information to help you plan for your stay at Silver Birch Ranch.

Please make your **final payment** for your session online **1 week prior to arrival**.

(Go to [silverbirchran.org](http://silverbirchran.org)→REGISTER/LOGIN→Continue to Registration link→Returning Camper LogIn button. Then LOGIN with your Username and Password and select your camper's name from the Campers section on the Dashboard. Click the Make a Payment button on the online Dashboard. Click "Registration" for Registration Payments and "Canteen" for Canteen payments and follow the payment prompts.

(If you are part of a larger group with a Group ID code, you will be making your payment to your church as you have been instructed previously.)

**Canteen (camp store) accounts** should be set up online at least 1 week prior to arrival so that they are ready for use upon arrival. (Accounts set up with cash must be set up at Check-In.) Access to camper Canteen accounts will be available for parents to add money to online (until 24 hours before departure from camp).

**Note:** Campers' parents WILL receive daily Canteen invoices to view current balances, but the specific items purchased will not be itemized. Any questions about specific items purchased should be referred to Ethan, Canteen Manager, through email at [Canteen@silverbirchran.org](mailto:Canteen@silverbirchran.org). Any unused Canteen account funds will be refunded to the camper in cash on departure morning. Typically, a camper has \$20-\$100 in his/her Canteen account. See the document online for a list of items and prices available at the Canteen. McDonald's money (\$10 only) reserved for the trip home can be made through the Optional Items button on the Dashboard, and payments made through the Make a Payment button and then select the Canteen button.

**For any cancellations**, please notify our office (715.484.2742x230). The deposit of \$75 is not refundable.

## TRANSPORTATION AND CHECK-IN

**PERSONAL TRANSPORTATION TO CAMP:** Check-in at camp is anytime from 2-4:30pm.

(Maps can be located under [silverbirchran.org](http://silverbirchran.org)→SUMMER→YOUTH CAMPS→NEED TO KNOW INFO→MAPS TO SBR BUS AND TO SBR.)

### **•At CHECK-IN at camp, you can expect the following:**

- 1) You will be given your **cabin assignment** and directions to the cabin.
- 2) We will collect the **Camper Check-Out Form** if camper is being picked up by individuals at camp on the final camp day. (Print out and complete.) (**Located at [silverbirchran.org](http://silverbirchran.org)→ SUMMER→Youth Camps→NEED TO KNOW INFO→CHECK-OUT INFORMATION**) (Not applicable to High School Camp.)
- 3) You will be directed to go into the Dining Hall for our **Health Screening** where you will then be asked to answer a few health-related questions. You will receive your team shirt here also.
- 4) PLEASE **have your MEDS available to turn in to the Camp Nurses after Check-In. All medicines** should be turned in to the nurse (prescription AND non-prescription, (except inhalers, bee sting medications, insulin syringes, or other devices used for life-threatening situations) in **original containers**-STATE HEALTH CODE in a ziplock bag with the meds labelled with the camper name. (**Medications should be listed online prior to arrival at [silverbirchran.org](http://silverbirchran.org)→ REGISTER/LOGIN→Returning Camper LogIn button→LOG IN TO YOUR ACCOUNT→Click UPDATE INFO button→Click MEDICAL button.**)
- 5) Finally—the camper can head to the cabin, meet the counselor, and settle in.

**Dinner at 6pm is the first scheduled activity.**

**GROUP TRANSPORTATION TO CAMP:** Check with the group for departure information and **turn in to them all medications** (as listed above), and the Camper Check-Out Form (only if you are not travelling with your group on the return trip home and are being picked up at camp by someone.) (Check-Out Form is not applicable for High School Camp.)

**SBR BUS/VAN TRANSPORTATION** (If reserved on your online registration)

- Meet at the parking lot of Redemption Bible Church, 505 W. Golf Rd. in Mt. Prospect, IL, **at 11:15am**. The bus/van will leave by 11:45 am.

**(Late arrivals or day-of departure questions should contact Dwight Payne-630.456.2614.)**

**\*\*\*\*BRING A LUNCH!!!** (No glass bottles) Buses will not stop at all.

SBR Vans will stop at a Rest Stop for quick bathroom use.

- **At the Bus/Van Check-In Table, please turn in the following items:**

1. **All medicines** (prescription AND non-prescription, except inhalers, bee sting medications, insulin syringes, or other devices used for life-threatening situations) in **original containers-STATE HEALTH CODE-- in a ziplock bag labeled with the camper's name**. **(List all medications on the camper's online SBR account prior to arrival.)**
2. **Check-Out Form** (not applicable for High School Camp)-only for those not taking the SBR Bus home. This form indicates who will be picking up the camper at camp.

**Please limit luggage to 1 suitcase and 1 sleeping bag (bedding)/pillow**, all clearly marked on the outside with your name.

**Arrival at camp:** When you arrive at camp, you should line up with the cabinmates previously requested online. You will be given your cabin assignment, asked a few health-related questions at Health Screening, be given your team shirt, and then you can head to your cabin to meet your counselor and settle in. Dinner at 6pm is the first scheduled activity.

**RETURN HOME TIME:** Those **returning from camp** by SBR bus/van will **arrive back at Redemption Bible Church approximately at 4:30pm**. Please park in the parking lot at the rear of the church so that there is plenty of space for the buses/vans and luggage vehicles to park on the side and front of the church. Please make arrangements for someone to meet the bus/van at this time to pick up campers.

**Cabin assignments** are made prior to your arrival, based on your previous request online on the cabin mate screen, or a request of a church group or counselor. (You can look up your requests on your camper's account on the right side of the Dashboard under Optional Items.) (You can make changes up to 3 weeks prior to camp.)

**End of session camper pick-up at camp:**—Camper will meet the pick-up person (indicated on their Check-Out Form) at the Chapel 10:30am on the final day of camp. The pick-up persons are invited to join in on the final camp wrap-up at 10:15am. (High School campers will not officially check-out with SBR staff.)

**\*See the document titled What to Bring and Other Important Information for more details about camp.**